

## Job Opportunity

**Position:** Undergraduate Research Assistant (RA) within the Department of Psychology at York University, Cognition and Complex Conditions Lab

**Research Study:** Cognition and Functional Outcomes in Homeless Adults

**Principle Investigator (PI):** Dr. Kristina Gicas

**Time commitment:** 12 hrs/week for 24 weeks (possibility of renewal for an additional 24 weeks)

**Compensation:** \$19.52 (\$17.12/hour + 14% non-discretionary benefits)

**Start date:** January 3, 2023

**Closing date for applications:** December 9<sup>th</sup>, 2022

**Number of positions:** 1

### Job Summary

The undergraduate RA will be involved in a research study investigating objective (real) and subjective (perceived) cognitive difficulties and how they are uniquely related to everyday functional abilities within the community and perceived quality of life among homeless adults. A secondary interest is to examine how brain functioning is related to cognitive abilities, and, in turn, functional outcomes. The RA will be responsible for recruiting participants, conducting clinical and neuropsychological assessments, coordinating MRI scans, data entry and processing, and related administrative duties. Clinical and neuropsychological assessments are conducted in-person at the YorkU campus (at the MRI Facility) and at the Toronto Reference Library (near Yonge and Bloor streets).

### Job Responsibilities

- Lead recruitment and participant scheduling efforts (i.e., conduct telephone calls for participant recruitment and eligibility screening)
- Conduct in-person clinical and neuropsychological assessments, which include computerized self-report questionnaires, the Mini Neuropsychiatric Interview, and the NIH Toolbox Cognitive Battery via iPad
- Coordinate and facilitate MRI scans
- Process online self-report questionnaires and screening measures
- Assist with data entry and data processing
- Assist with knowledge translation efforts, such as preparation of conference submissions and presentations for stakeholders
- Attend regular bi-weekly virtual team meetings at a mutually agreed upon time
- Communicate regularly with team members and study PI to maintain study flow

### Eligibility

The ideal candidate will be detail-oriented, well-organized, possess professionalism and good ethical judgment, able to problem-solve independently, and will be able to communicate effectively both in writing and verbally. They will be able to work independently as well as in a team. The ideal candidate will also be able to effectively work with individuals from

marginalized populations who have diverse backgrounds and a range of complex psychiatric histories. The successful candidate will be required to undergo MRI safety training.

**Education:**

- Must be a senior undergraduate student (at least 3<sup>rd</sup> year) or have completed a bachelor's degree or equivalent in psychology or a related field (e.g., cognitive science, kinesiology, etc.)

**Experience (an asset, but not required):**

- Administering and scoring standardized psychological or behavioural measures
- Recruitment and scheduling of research participants
- Working with complex clinical populations in a formal research or clinical role
- Data entry and management

**Skills:**

- Proficiency with software including Zoom, Microsoft Office (i.e., Excel, Word, PowerPoint) and Microsoft Teams *is required*
- Familiarity with basic statistical approaches and data analysis software (e.g., SPSS, R) *is an asset*
- Scientific writing skills are *an asset*

**Please submit an up-to-date resume, a copy of your unofficial transcript, and a cover letter by the closing date to Dr. Kristina Gicas ([kgicas@yorku.ca](mailto:kgicas@yorku.ca))**

**We are fully committed to upholding the principles and values listed in York University's diversity statement.**

*The University welcomes applications from all qualified individuals, including, but not limited to women, persons with disabilities, visible minorities (racialized), Indigenous Peoples and persons of any gender identity and sexual orientation. York University is committed to a positive, supportive, and inclusive environment.*

*York University offers accommodation for applicants with disabilities in its recruitment processes. If you are contacted by York University regarding a job opportunity or testing, please advise if you require accommodation.*

*We are committed to enhancing our environmentally and socially responsible practices for the benefit of all members of the York community. Our long-term perspective recognizes our responsibility to be innovators and to continually work as a community to reduce our ecological impact.*